

# LANARK COUNTY

## AGRICULTURAL ADVISORY SUB-COMMITTEE

### TERMS OF REFERENCE

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## **MISSION STATEMENT**

To provide priority and direction for municipal concerns relating to agriculture that will contribute to a prosperous and sustainable farming community in Lanark County.

## **VISION**

Lanark County is a thriving diverse community where farmers and agri-business work together in an economic climate of fairness and opportunity to prosper and to achieve a healthy and high quality of life.

## **PURPOSE**

The purpose of the Agricultural Advisory Sub-Committee is to:

- on behalf of Lanark County agricultural sector, it's farmers, farm organizations and agricultural support industries, advise Council on matters affecting agriculture in Lanark County;
- assist Council in achieving Lanark County's agricultural vision;
- provide for the exchange of information on agricultural and rural issues and initiatives, and to advise on potential concerns, directions and conflict resolution;
- encourage public awareness and education of agricultural and rural issues related to agriculture;
- provide comments and recommendations on legislation, programs and funding from federal and provincial governments and agencies which affect agriculture and rural issues;
- solicit and coordinate the interests and concerns of farmers, farm groups and agri-business and communicate those interests and concerns to Council;
- review studies, plans and proposals referred by Council and comment as to their agricultural impact; and
- take a proactive approach by recommending to Council initiatives, alternative solutions, and plans for agriculture economic development and enhancement of agriculture in Lanark County.

## **COMMITTEE STRUCTURE**

### **Voting Members**

Two (2) County Councillors

Warden – Ex-Officio

One (1) Member  
Lanark County Federation of Agriculture

One (1) Member  
Lanark County Dairy Farmers

One (1) Member  
Lanark County Cattleman's Association

One (1) Member  
Lanark County Soil and Crop Association

One (1) Member  
Representing Agri-business

One (1) Member  
Lanark & District Maple Syrup Producers Association

One (1) Member  
Lanark County Sheep Producer's Association

One (1) Member  
Lanark County 4-H Association

Two (2) Members – At large  
Appointed for a two (2) year term

### **Staff Resources**

One (1) Staff Advisor - Clerk

One (1) Staff Member – Committee Secretariat

One (1) Staff Advisor -  
from the Ontario Ministry of Agriculture, Food & Rural Affairs

## **MEETINGS**

There will be a maximum of six (6) meetings per year. The meetings will be held the second Thursday of every second month at 7:30 p.m. The meetings will be held in a meeting room at the County of Lanark Administration Building, 99 Christie Lake Road Perth, Ontario.

## **QUORUM**

A quorum will be deemed as four (4) voting members of the Lanark County Agricultural Advisory Sub-Committee.

## **REPORTING PROCESS**

The Lanark County Agricultural Advisory Sub-Committee is an advisory committee to the Community Development Committee. The Sub-Committee will consider issues referred to it by County Council or any of its standing committees. It will also consider issues brought to its attention by the farming community or by any member of the Sub-Committee. The Chair of the Sub-Committee will report issues and recommendation to the Community Development Committee for their consideration.

## **STAFF AND SUPPORT SERVICES**

The Clerk will provide assistance to the Sub-Committee. The Committee Secretariat will assist with the preparation of agendas and minutes, as well as other assistance as required. Other staff resources may be required as deemed necessary by the Sub-Committee.

## **BUDGET**

Council remuneration will be paid in accordance with the Elected Official – Meeting and Professional Development Remuneration Policy. Lay Member remuneration will be paid in accordance with the Lay Member – Meeting and Professional Development Remuneration Policy. Travel reimbursement shall be paid in accordance with Travel Management and General Expenses Policy. All amounts will be expended to the Agriculture budget for salaries and wages and travel expenses.

The sub-committee's annual budget allocation shall be requested on an annual basis during the budget process, based on the goals and objectives of the sub-committee and subject to the adoption of the budget by Council.

**AUTHORIZATION**

Submitted By:

Dated:



Chair,  
Lanark County Agricultural Advisory Sub-Committee

January 10<sup>th</sup>, 2007

Recommended By:

Dated:



Chair,  
Community Development Committee

Jan. 10/07

Adopted by:

Dated:



Warden,  
Council

JAN 10/07